

## Yearbook

**Purpose: To yearly document & record all pertinent information concerning Beta Lambda Chapter, Area II, DKG CA & International**

The **Yearbook** shall contain the following information:

- Title Page
- Purposes
- Delta Kappa Gamma Song
- DKG CA Educational Center address
- International Officers
- DKG CA State Officers
- Area II Officers
- Beta Lambda Chapter Officers
- Beta Lambda Past Presidents with Biennium date
- Beta Lambda Charter Members
- Beta Lambda Committees
- Telephone Tree
- Program, Theme, & Meetings for current year
- Beta Lambda Membership List with Initiation date & birthdays

Email one **Yearbook** copy to the Ed Center & one copy to the Area Director annually

The Chair is to maintain a file of Chapter **Yearbooks**

The **Yearbooks** shall be digitally sent or given to the members at the September meeting (Note: Remaining books after September meeting will be sent or delivered)

Inform President & Yearbook Chair of changes of address, phone & or e-mail

**Note: Included in budget**