

Newsletter

Purpose: To communicate information to Chapter, Area II & DKG CA

- The **Newsletter** is written 5 times a year
- Articles are due the **15th of August, October, December, February, April**
- Newsletters are emailed to all Chapter members, Area Director, & DKG CA (Note: those needing mailings are to supply 5 stamped & self-addressed envelopes yearly)
- Follow the guidelines in the DKG communications pamphlet

The following are suggested months for Committees & Officers to submit articles:

Ceremonies: 15th of August, December, & February

DKG CA & International Scholarships: 15th of October & April

Committee Coordinator: 15th of August & April

Distinguished Services: 15th of October & December

Education: 15th of August & October

Executive Board: *on odd years for the Boutique:* 15th of August, October & December (for January)

Finance: 15th of August, October & April

High School Scholarship: 15th of August, October & April

Holiday Brunch and Boutique: 15th of August, October & December (for January)

Hostelships: 15th of October

Literacy Projects for Children: 15th of August & December

Membership: 15th of August, October, December & April

Recruitment Grant: *on even years for the boutique:* 15th of August, October & April

Yearbook: changes of address, phone & e-mail will be updated